

BOCC CONTRACT APPROVAL FORM

CONTRACT TRACKING NO. CM3359-A3

SECTION 1 - GENERAL INFORMATION

Requesting Department: Road Contact Person: S. Sands / D. Hearn
Telephone: (904) 530-6131 Email: ssands@nassaucountyfl.com

SECTION 2 - VENDOR INFORMATION

Name: Hubbard Construction Company
Address: 1936 Lee Road, Suite 300
City: Winter Park State: Florida Zip Code: 32789
Vendor's Administrator Name: P. Frederick O'Dea, Jr. Title: Vice President
Telephone: (407) 645-5500 Email: asphalt@hubbard.com

SECTION 3 - VENDOR AUTHORIZED SIGNATORY

Authorized Signatory Name: P. Fredrick O'Dea, Jr. Title: Vice President
Authorized Signatory Email: asphalt@hubbard.com
(IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR. OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)

SECTION 4 - CONTRACT INFORMATION

Contract Name: Contract for Asphalt and Striping Service
Short Description of Product(s)/Service(s) Being Requested: Traffic loop installation

(GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)

Procured Method: Quotes ITB RFP RFQ Piggyback Exemption Sole Source Single Source
 Other: _____

Amount of Initial Contract Term: NTE \$30,000,000.00

Amount of Renewal Options (if applicable): Year 1: _____ Year 2: _____
Year 3: _____ Year 4: _____

Total Amount of Contract (Initial Term + Renewal Options): NTE \$30,000,000.00 (Estimate if necessary)

Account Number: 03404541-546000 DBCHP & 03404541-546550 L&O

Source of Funds: County State Federal Other: _____

County Authorized Signatory: BOCC Chairman County Manager
(IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)

SECTION 5 - INSURANCE

Insurance Category: Category L Category M Category H Other: _____

Risk Manager Initials: MP

SECTION 6 - AMENDMENT INFORMATION

Contract Tracking No: CM3359 Amendment No: A3

Type of Amendment: Renewal Time Extension with Increase Time Only Extension Additional Scope

Supplemental Agreement Other: _____

Contract Amount with Previous Amendments: \$ 30,000,000.00 Amount of this Amendment: \$ 0.00

New Contract Amount including this Amendment: \$ 30,000,000.00

Account Code Change From: _____ To: _____

County Authorized Signatory: BOCC Chairman County Manager
(IDENTIFY WHO WILL SIGN AMENDMENT ON BEHALF OF BOCC)

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

Doug Podiak 8/27/2024
Department Head/Contract Manager Date

Sanou Belmont 8/28/2024
Procurement Date
(Signature required only if procurement related)

Chris Lacambra 8/27/2024
Office of Mgmt. & Budget Date

Denise C. May, Esq., BLS 8/29/2024
County Attorney Date

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 8/29/2024
County Manager Date

Include price for traffic loop replacement and add this additional scope to the Scope of Services. Total contract amount remains NTE \$30,000,000.00. Purchasing Policy Section 6.2 b.2.: County Coordinator may execute as Designee for the Board

ADDENDUM NO. 3 TO THE ASPHALT AND STRIPING SERVICES CONTRACT

THIS ADDENDUM NO. 3 TO THE ASPHALT AND STRIPING SERVICES CONTRACT (hereinafter “Addendum”) is made by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida, hereinafter referred to as the “County”, and **HUBBARD CONSTRUCTION COMPANY**, located at 1936 Lee Road, Suite 300, Winter Park, Florida 32789, hereinafter referred to as the “Vendor”.

WHEREAS, the Parties entered into a Contract for Asphalt and Striping Services dated June 26, 2023 (hereinafter “Contract”); and

WHEREAS, the Parties likewise executed Addendum No. 1 to the Contract to include a provision for manhole risers and valve box adjustments as part of the contracted Asphalt and Striping Services under the Contract; and

WHEREAS, the Parties executed Addendum No. 2 to the Contract to add a line item for leveling services to Exhibit “A” and a brief description of said services to Exhibit “B”; and

WHEREAS, the parties desire to further amend Exhibit “A” of the Contract to add a line item for loop replacement services and to add a brief description of said services to Exhibit “B”.

NOW, THEREFORE, the parties agree as follows:

1. Exhibit “A” of Contract No.: CM3359 is hereby amended by adding the following immediately after the section entitled “Milling (All Areas), 7.1, Milling”:

10.2	Loop Assembly, F&I, TY B	AS	\$3,733.00
10.3	Loop Assembly, F&I, TY F	AS	\$4,571.00

2. Exhibit “B”, Scope of Work, of Contract No.: CM3359 is hereby amended to include the following services:

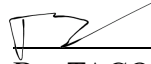
Installation of traffic loops for overlay operations.

3. In no event will the cost to County for the services to be provided herein exceed the maximum sum of \$30,000,000.00.
4. All other terms and conditions of the Contract shall remain the same and in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have executed this Third Addendum on the day last written below.

Contract No.: CM3359-A3

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA



By: TACO E. POPE, AICP

Its: Designee

Date: 8/29/2024

Approved as to form and legality by
the Nassau County Attorney

Denise C. May, Esq., 8/29/2024
DENISE C. MAY

aj

HUBBARD CONSTRUCTION
COMPANY



By: P. Frederick O'Dea, Jr.

Its: Vice President

Date: 9/19/2024

Certificate Of Completion

Envelope Id: C20A3F86028943A7A2427B1011A55DAF	Status: Completed
Subject: Addendum: CM3359-A3: Hubbard Construction Company - Traffic Loop Install	
Source Envelope:	
Document Pages: 3	Signatures: 8
Certificate Pages: 6	Initials: 3
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Sara Sands
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	ssands@nassaucountyfl.com
	IP Address: 50.238.237.26

Record Tracking

Status: Original	Holder: Sara Sands	Location: DocuSign
8/27/2024 1:32:01 PM	ssands@nassaucountyfl.com	

Signer Events

Signer Events	Signature	Timestamp
Doug Podiak		Sent: 8/27/2024 2:22:52 PM
dpodiak@nassaucountyfl.com		Viewed: 8/27/2024 2:51:04 PM
Facilities Director		Signed: 8/27/2024 2:51:26 PM

Nassau County BOCC	Signature Adoption: Pre-selected Style
Security Level: Email, Account Authentication (None)	Using IP Address: 50.238.237.26

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

chris lacambra		Sent: 8/27/2024 2:51:28 PM
clacambra@nassaucountyfl.com		Viewed: 8/27/2024 2:59:13 PM
OMB Director		Signed: 8/27/2024 3:05:38 PM

Nassau County BOCC	Signature Adoption: Pre-selected Style
Security Level: Email, Account Authentication (None)	Using IP Address: 50.238.237.26

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Michelle Proctor		Sent: 8/27/2024 3:05:39 PM
mproctor@nassaucountyfl.com		Viewed: 8/27/2024 3:06:08 PM
Risk Manager		Signed: 8/27/2024 3:06:36 PM

Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style
	Using IP Address: 50.238.237.26

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Lanaee Gilmore		Sent: 8/27/2024 3:06:38 PM
lgilmore@nassaucountyfl.com		Viewed: 8/28/2024 12:38:23 PM
Procurement Director		Signed: 8/28/2024 12:38:38 PM

Nassau County BOCC	Signature Adoption: Pre-selected Style
Security Level: Email, Account Authentication (None)	Using IP Address: 50.238.237.26

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>AJ</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 8/28/2024 12:38:40 PM Viewed: 8/29/2024 3:42:54 PM Signed: 8/29/2024 3:43:21 PM</p>
<p>Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>Denise C. May, Esq., BCS</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 174.239.85.33 Signed using mobile</p>	<p>Sent: 8/29/2024 3:43:24 PM Viewed: 8/29/2024 4:31:40 PM Signed: 8/29/2024 4:32:07 PM</p>
<p>Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>Taco Pope</i></p> <p>Signature Adoption: Drawn on Device Using IP Address: 174.212.42.96 Signed using mobile</p>	<p>Sent: 8/29/2024 4:32:09 PM Viewed: 8/29/2024 4:39:52 PM Signed: 8/29/2024 4:40:01 PM</p>
<p>P. Frderick O'Dea Jr. fred.odea@vinci-construction.com Sr VP/Secretary Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>P. Frderick O'Dea Jr.</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 97.71.143.50</p>	<p>Sent: 8/29/2024 4:40:09 PM Resent: 9/19/2024 10:13:44 AM Viewed: 9/19/2024 11:02:19 AM Signed: 9/19/2024 1:18:39 PM</p>
<p>Electronic Record and Signature Disclosure: Accepted: 8/31/2024 3:56:27 PM ID: 267d559a-897c-4b30-b114-4d4f11c3c3b9</p>		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
<p>Clerk Services BOCCclerkServices@nassauclerk.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; text-align: center; font-weight: bold; color: blue; font-size: 1.2em;">COPIED</div>	<p>Sent: 8/29/2024 4:40:05 PM Viewed: 8/29/2024 4:52:33 PM</p>

Carbon Copy Events**Status****Timestamp**

Procurement
 procurement@nassaucountyfl.com
 Security Level: Email, Account Authentication
 (None)

COPIED

Sent: 8/29/2024 4:40:07 PM
 Viewed: 8/29/2024 4:54:07 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Witness Events**Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent	Hashed/Encrypted	8/27/2024 2:22:52 PM
Certified Delivered	Security Checked	9/19/2024 11:02:19 AM
Signing Complete	Security Checked	9/19/2024 1:18:39 PM
Completed	Security Checked	9/19/2024 1:18:39 PM

Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.